



# Donation Request Form

Member FDIC

**PLEASE NOTE:** Donation requests must be made 30 days prior to date you need donated item(s) or funds.

Please complete each space on this form to help us expedite our donation. We ask that you include a descriptive letter about your organization and the event you are hosting.

Name of your organization: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State and Zip Code: \_\_\_\_\_

What is your current relationship with Wolf River Community Bank?

Please tell us the type of donation you are requesting:

\_\_\_\_\_ Monetary donation/Sponsorship amount: \$ \_\_\_\_\_

\_\_\_\_\_ In-Kind donation: Items, etc. \_\_\_\_\_

\_\_\_\_\_ Our employees love giving back to the community. If you could use help with your event, please indicate here.

Name of your event: \_\_\_\_\_

Date of your event: \_\_\_\_\_

Date your donation is needed: \_\_\_\_\_

Please describe the purpose of the donation (event, auction, etc.):

Tell us how donors will be recognized:

Please explain how funds raised are being used.: