



WOLF RIVER COMMUNITY BANK

SwitchACCOUNTS

Switch your accounts to Wolf River Community Bank. It's SIMPLE!!

If you are interested in moving your accounts to Wolf River Community Bank, but groan at the thought of the hassle to get it done, we've got a solution for you! We've developed a checklist that will guide you through switching your current account to an account at Wolf River Community Bank.

1. Open your new account with us. Come in to one of our convenient locations with your bank statements and bill payment listing so we can help you start the process of switching your account. We'll make it easy for you!
2. Stop using your old account, but do not close it right away. Allow 1 -2 months for all checks to clear and for all automatic transactions to be set up with Wolf River Community Bank. Use the Easy Transfer Checklist to assist you with the switch.
3. Authorize Wolf River Community Bank as your new bank for direct deposits and automatic payments. We have Direct Deposit/Automatic Payment Forms that you can use to notify the senders of those transactions of your decision to change your account. If you're not sure which of your transactions apply, we can help if you bring us your statement.
4. Pay your bills online with Wolf River Community Bank's Bill Pay. Use the Bill Pay Worksheet to identify all the payees that you would like to enter into Wolf River Community Bank's convenient and easy to use online Bill Pay service.
5. Write a check to close your old account. Notify your bank that the account should be closed. We have an Account Closing Form that you can complete and send to them. If you prefer, they will send you a check, you don't have to write one. You will also want to destroy any unused checks, deposit tickets, and ATM/Debit cards. Bring them in to one of our offices and we will shred them for your identity protection.



EASY TRANSFER CHECKLIST

FORM NAME	ACCOUNT NUMBER	TYPE OF ACCOUNT	FINANCIAL INSTITUTION	DATE MAILED OR DATE TO MAIL	FOLLOW-UP DATE/ACTION	ITEM COMPLETE
Account Closure Request						<input type="checkbox"/>
Account Closure Request						<input type="checkbox"/>
Automatic Payment Deduction						<input type="checkbox"/>
Automatic Payment Deduction						<input type="checkbox"/>
Automatic Payment Deduction						<input type="checkbox"/>
Direct Deposit Enrollment						<input type="checkbox"/>
Direct Deposit Enrollment						<input type="checkbox"/>
Direct Deposit Enrollment						<input type="checkbox"/>
Payroll Direct Deposit						<input type="checkbox"/>
Payroll Direct Deposit						<input type="checkbox"/>
Payroll Direct Deposit						<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>

Notes:

Please be sure all automatic deductions and direct deposit requests have been completed prior to closing your existing/previous accounts. This may take 1-2 months to take effect.



DIRECT DEPOSIT SIGN UP FORM

Complete this form to request direct deposit into your Wolf River Community Bank checking or savings account.

3 Easy Steps!

1. Fill-in this form online or print it off and fill it out.
2. Attach a voided check to this form to confirm your account and routing numbers.
3. Submit this completed form and a voided check to the appropriate department:

Payroll Deposits:

Forward this form to your employer's payroll department.

Retirement/Annuity, Dividend and Other Deposits:

Follow up with your current provider to determine where to forward this document.

Personal Information:

First Name Middle Initial Last Name

Social Security or Tax Payer ID Number

Address

City State Zip Code

Phone Number

Alternative Phone Number

Type of Deposit:

Payroll Retirement/Annuity Dividend

Other: _____ (non SSA/SSI*)

Account you would like your check automatically deposited into:

Wolf River Community Bank Account Number

Select One: Checking Savings

075972105
Wolf River Community Bank Routing Number

Name on the Account

I authorize (name of company) _____ and Wolf River Community Bank to automatically deposit my check into my account listed above. This authorization will remain in effect until I have filed a new authorization, or until this authorization is revoked by me in writing.

Signature

*For Government checks deposited into your account at Wolf River Community Bank please go to www.wolfriverbank.com and fill-in online or print a copy of the Government Direct Deposit Form.



AUTOMATIC PAYMENT DEDUCTION FORM

Date: _____

Please note that I am closing the existing account number _____ from which you are authorized to receive automatic payments. This notice authorizes you to establish automatic payment deduction to my new Wolf River Community Bank account as of _____.

NEW ACCOUNT INFORMATION:

Wolf River Community Bank Account Number: _____

(Check One) Checking Savings

Wolf River Community Bank Routing Number: _____ 075972105 _____

Attach Voided Check

X _____
Customer Signature Date

Printed Name

X _____
Customer Signature(joint signer) Date

Printed Name

Please send your acknowledgement of this notice to me at the following address:

Name: _____ Phone Number: _____

Address: _____ Alternative Phone Number: _____



BILL PAY WORKSHEET

Use Wolf River Community Bank's Bill Pay Worksheet to identify all of the payees that you would like to enter into Wolf River Community Bank's convenient and easy to use online Bill Pay service.

Payee	Address	City	State
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Account Number	Account Description	Phone Number	Zip Code
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Payee	Address	City	State
-------	---------	------	-------

Account Number	Account Description	Phone Number	Zip Code
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Payee	Address	City	State
-------	---------	------	-------

Account Number	Account Description	Phone Number	Zip Code
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Payee	Address	City	State
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Account Number	Account Description	Phone Number	Zip Code
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Payee	Address	City	State
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Account Number	Account Description	Phone Number	Zip Code
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ACCOUNT CLOSING FORM

Use this form to notify your bank that you wish to close your account after you're sure that all transactions have cleared and that your direct deposits and automatic payments have been changed to Wolf River Community Bank.

TO: Customer Service

Bank: _____

Address: _____

City, State, Zip: _____

Please close my account described below. All transactions have cleared the account and all direct deposits and/or automatic payments have been stopped.

Name on Account

Joint Account Holder Name

Account Number/Type of Account

Balance to Close the Account

No disbursement of funds from this account is necessary because:

This account has a zero balance

I have written a check for the balance shown above

Please prepare a bank check for the balance of my account, payable to me and send it to me at the address on record at your bank.

Please prepare a bank check for the balance of my account, payable to Wolf River Community Bank for my benefit and mail it to:

Attention: Customer Service
Wolf River Community Bank
P.O. Box 459
Hortonville, WI 54944

Please include instructions that the check should be deposited to my

Checking Account

Savings Account

If you have questions, please contact me at: _____

Daytime Phone Number

Thank you for your attention to this matter.

Customer Signature